



2010 Re-enrolment Form

REMEMBER: FILL BEFORE PRINTING

- Please use **BLOCK LETTERS** and tick in the appropriate boxes.
- If you are taking Leave of Absence in <year> refer to the re-enrolment instructions.
- Complete all questions. Remember to **SIGN** and **DATE** this form.

Return completed re-enrolment form to:
enrolment@swinburne.edu.my

(Please write ID, Phone and Program Details)

(Please write Name and Address in Capital Letters)

Title: Surname: Given Name:
 Address:

Student ID:
 Semester Phone:
 Mobile Phone:
 Program Code:
 Program:

IMPORTANT: TO CHANGE YOUR ADDRESS OR CONTACT DETAILS GO TO STUDENT INFORMATION CENTRE (SIC), LEVEL 1, BUILDING G.

FINAL DUE DATE TO RETURN YOUR RE-ENROLMENT FORM IS: <DATE >

Failure to return your re-enrolment form by this date will incur a RM200 late re-enrolment penalty.

SECTION A: CITIZENSHIP

Note: If your citizenship status has changed, or you have not previously provided evidence of your name and citizenship to Swinburne, you are required to provide a certified copy of the pages of your Passport, Birth Certificate or Citizenship papers.

SECTION B : DISABILITY SUPPORT

Please note that declaration of disability will not disadvantage your re-enrolment. This information is needed for statistical and planning purposes and to provide you with information regarding disability support services.

Do you have a disability, impairment or long term medical condition which may affect your studies? Yes No

If yes, indicate the nature of your disability:

- Hearing Visual Mobility
 Learning Medical Other

If you have indicated a disability, impairment or long term medical condition, would you like to receive advice or support services, equipment and facilities which may assist you? Yes No

If so, please contact Student Information Centre (SIC) on +60 82 416353 prior to the beginning of classes to ensure that appropriate support is provided.

SECTION C : RE-ENROLMENT DETAILS

Will you be undertaking units of study in the Summer Semester (<year>)? Yes No

Will you be studying full-time or part-time in <year> Part-time Full-time

International students must normally be enrolled full-time with the exception of their final semester. Part-time enrolments will only be permitted in exceptional circumstances and must be approved School.

International students electing to undertake the optional Winter/Summer Term must normally complete at least 8 units of study (100 credit points) within the academic year with a minimum of 3 units (37.5 credit points) in each of Semesters 1 and 2.

Re-enrolment forms submitted with less than a full-time load will not be processed.

What major(s) and/or minor(s) are you planning to study (if applicable)?

Majors	Minors

PLEASE TURN OVER

