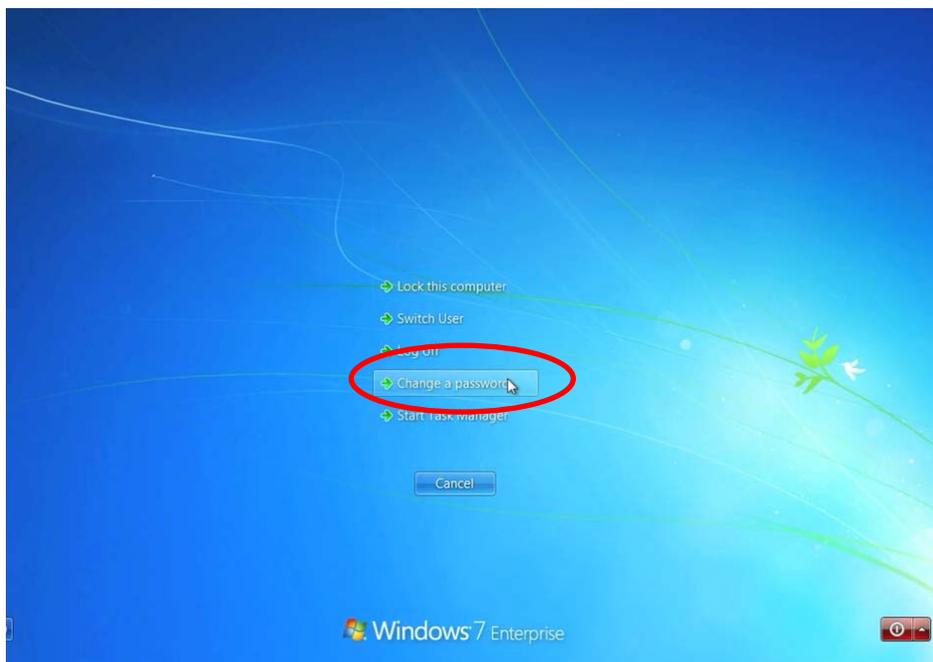


How to change your password

1. Login to your office computer
2. Once you login, press '**CTRL + ALT + DEL**' on the keyboard simultaneously



3. Select '**change password**' from the lists



4. Enter your **'old password'**



5. Enter **'new password'**. Re-enter **'new password'** to confirm. Press **'ENTER'** or click the arrow to continue.



6. You have successfully changed your password. Press '**ENTER**' or click '**ok**' to continue

