Swinburne University of Technology Sarawak Campus Application for Review

Review and Appeals Regulations 2012



This PDF form should be opened in Adobe Acrobat Reader.

Please complete this form by clicking and typing inside the shaded boxes.

PERSONAL DETAILS			
Name:			("Applicant"
Address:			
Email address:			
Mobile telephone:	Home telephone:		
Student ID number:			
DECISION			
Please select one (1) of the following decision yo	u wish to have reviewed.		
A general misconduct decision	A reviewable statutory decision	A deemed refusal	
An academic misconduct decision	A reviewable administration decision	A student unsatisfactory progress	decision
Unless the reviewable decision identified by you	above is a deemed refusal, please describe how that	reviewable decision was reached:	
Please identify the decision maker:			
The date of the letter/email notifying you of the r	reviewable decision:		

GROUNDS FOR APPLICATION FOR REVIEW

Please specify the grounds upon which you wish to have the reviewable decision (including a deemed refusal) reviewed and also set out the outcome you desire.

RELEVANT ACADEMIC OR CORPORATE UNIT

Please state which academic unit (e.g. which faculty, TAFE school, Swinburne College etc.) or corporate unit that made the reviewable decision (or deemed refusal).

Faculty of Business and Design

Faculty of Engineering, Computing and Science

Faculty of Language and Communication

Research Centre

Corporate area. Please specify (e.g. Information Technology Services [ITS]):

LATE APPLICATION

Please provide an explanation for late application (if lodged more than 21 working days after the date of notification). If the application is late, it will be rejected unless the Registrar decides to accept it as a late application.

SUBMITTING THIS APPLICATION

To submit this application please chooses "Save As" from the file menu to save a copy to your hard drive. PDF all relevant documents (including the letter/email notifying of the reviewable decision you are requesting a review of), and attach them and this form to an email addressed to: reviewsregistrar@swinburne.edu.my

PRIVACY

Swinburne University of Technology Sarawak Campus collects, uses and destroys personal data in accordance with our Privacy Collection Notice at http://www.swinburne.edu.my/privacy/

Note: The date of application is the date of lodgement of this application with the Registrar, which in the case of lodgement by email is the date of transmission recorded against the reviews registrar@swinburne.edu.my email account.