

Accommodation Booking Form

Swinburne University of Technology

Sarawak Campus



SWINBURNE
UNIVERSITY OF
TECHNOLOGY
SARAWAK CAMPUS

PRINT YOUR NAME AS IT APPEARS IN YOUR NRIC/PASSPORT. Please write in BLOCK LETTERS. All fields must be completed.

SECTION A: PERSONAL DETAILS

Title(Mrs, Miss, Ms, Mr etc) Gender: Female Male Date of birth*:
Day / Month / Year

Family name*:
(as indicated in passport)

Given names*:
(leave spaces between names)

Student ID Number: (only for current students)

Postal address:
Number/street

State/town/city

Country Postcode

Email address*:

Telephone: Fax: Mobile:

Country of residence: Country of citizenship*:

Religion:

Identity Card Number (IC)*
(for Malaysian students only)
or
Passport number* Passport expiry date:
(for International students only) Day / Month / Year

Do you have any medical condition that requires the attention of the university? Yes No

If yes, please provide details:

SECTION B: PROGRAM INFORMATION

Name of program offered

1

2

3

Commencement date (of first program):

SECTION C: EMERGENCY CONTACT*

Name:

Telephone: Relationship:

Language spoken:

*mandatory

SECTION D: CORRESPONDENCE (IF DIFFERENT FROM SECTION A)

Postal address:

 Country Postcode
 Telephone: Fax: Mobile:
 Email address:

Provide details of the person who is authorized on your behalf to receive all written communications about this application if you do not have your own fax or email address.

Title (Mrs, Miss, Ms, Mr etc)
 Name:
 Telephone: Fax: Mobile:
 Email address:

N.B. this information is crucial. Should you be uncontactable, you risk losing your accommodation reservation at the university.

SECTION E: ACCOMMODATION PREFERENCE**ON CAMPUS**

- Option A (Sharing with Fan) Option C (Sharing with Air-Condition)
 Option B (Single with Fan) Option D (Single with Air-Condition)

I would prefer to share with:

Reminder: Please refer to the attached Rental and Tenure Options table for details. Hostel fee is to be paid on a semester basis.

BOOKING FEE

Please include with your application the RM500 booking fee for your on-campus accommodation.

Please take note that the booking fee is to be offset against the Total Payable once student move into the reserved accommodation. For payment method, please refer to the attached Information for Applicants.

GENERAL PRIVACY STATEMENT

The information collected on this form is to process your accommodation booking request. The information is processed in accordance with the Personal Data Protection Act (PDPA) 2010. It is only disclosed to third parties with your consent or to meet statutory obligations.

For more information, please refer to the University's Privacy Collection Notice at <http://www.swinburne.edu.my/privacy/>.

By signing this form, you agree to be subject to the Privacy Collection Notice of the University and have consented to the processing and disclosure of your personal data for the fulfilment of this contract.

SECTION F: DECLARATION

- By ticking this box I confirm my accommodation booking, and agree to abide by the terms and conditions stated. I also acknowledge that I have read the Information for Applicants and certify that all information provided is true, accurate and complete. Together with this booking form, I include a sum of RM as payment in the form of cheque / Telegraphic Transfer (TT).

Please take note that you will be advised on your booking of accommodation by written confirmation within 5 working days.

OFFICE USE ONLY	SEND APPLICATION TO:	
Date received: <input type="text"/> <small>Day / Month / Year</small>	New Students Business Development & Communications (Marketing & Recruitment) Tel: +60 82 415 353 Fax: +60 82 428 353 Email: study@swinburne.edu.my	Swinburne University of Technology Sarawak Campus Jalan Simpang Tiga 93350 Kuching Sarawak Malaysia www.swinburne.edu.my
Received by: <input type="text"/>	Current Students (Accommodation Office) studentHQ Tel: +60 82 416 353 Fax: +60 82 260 819 Email: accommodation@swinburne.edu.my	
Amount paid: RM <input type="text"/>		
OR No. <input type="text"/>		
Place Offered: <input type="text"/>		
Tenure: <input type="text"/>		
Check-in Date: <input type="text"/> <small>Day / Month / Year</small>		