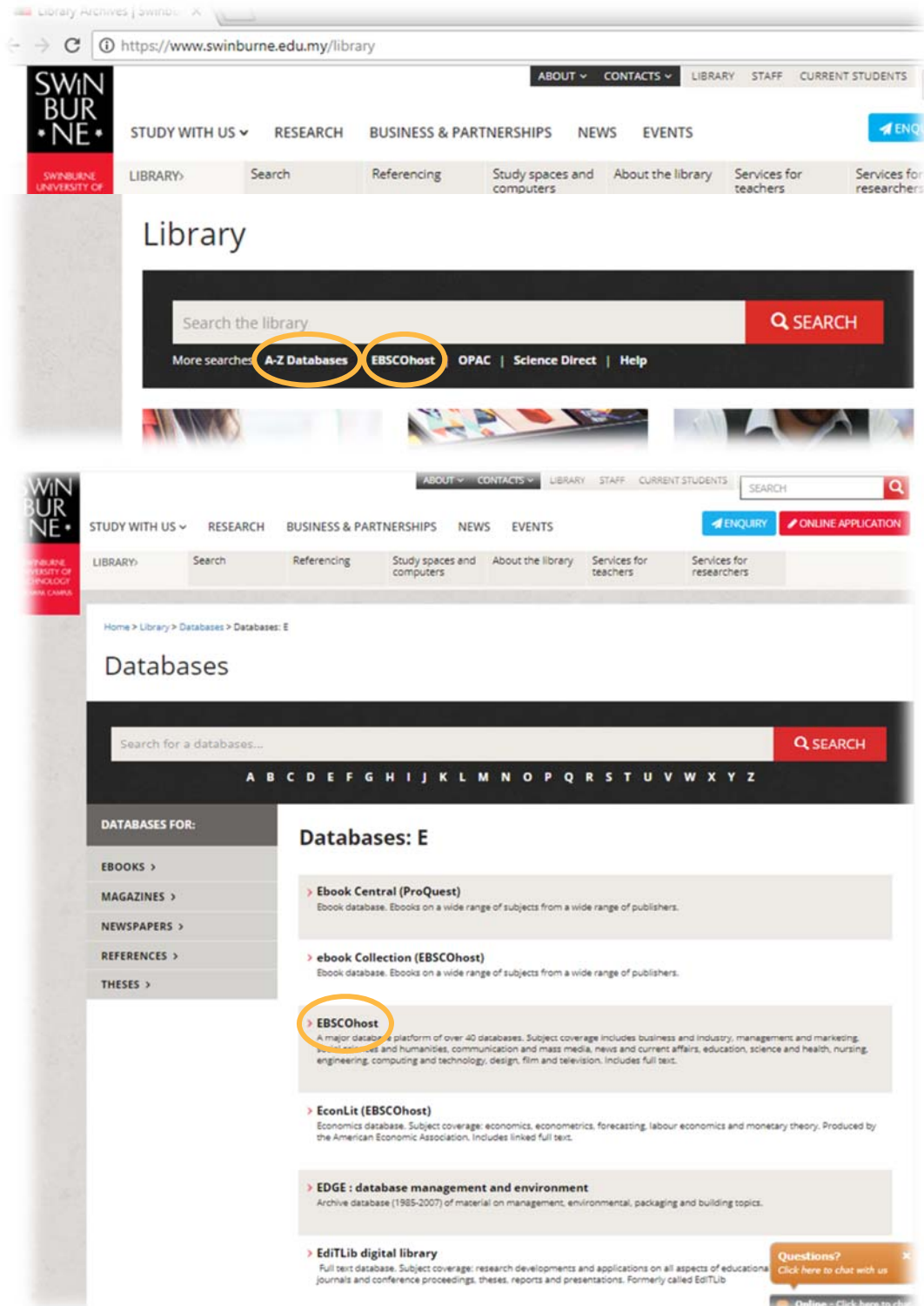


Quick Guide - How to Use EBSCOhost

1. Go to library's home page at <https://www.swinburne.edu.my/library>
2. Click A – Z Databases quick link or click EBSCOhost shortcut link or click Search, then click Databases > Click alphabet 'E' > Scroll down the alphabetical list and click on EBSCOhost.



Choose Databases | Select another EBSCO service
To search within a single database, click the database name listed below. To select more than one database to search, check the boxes next to the databases and click Continue.

Continue ←

Select / deselect **Continue**

Abstracts in Social Gerontology

Abstracts in Social Gerontology includes bibliographic records covering essential areas related to social gerontology, including the psychology of aging, elder abuse, society and the elderly, and other key areas of relevance to the discipline. The index contains more than 35,700 records, which are carefully selected from the most important sources.

[More Information](#)

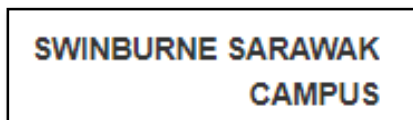
Australia/New Zealand Reference Centre

The *Australia/NZ Reference Centre* combines Australasian magazines, newspapers, newswires and reference books to create the largest collection of regional full text content available to libraries in Oceania. This database includes leading Australia/NZ periodicals and international periodicals in full text; full text reference books; over 80,000 full text biographies and an Image Collection of over 510,000 photos, maps and flags.

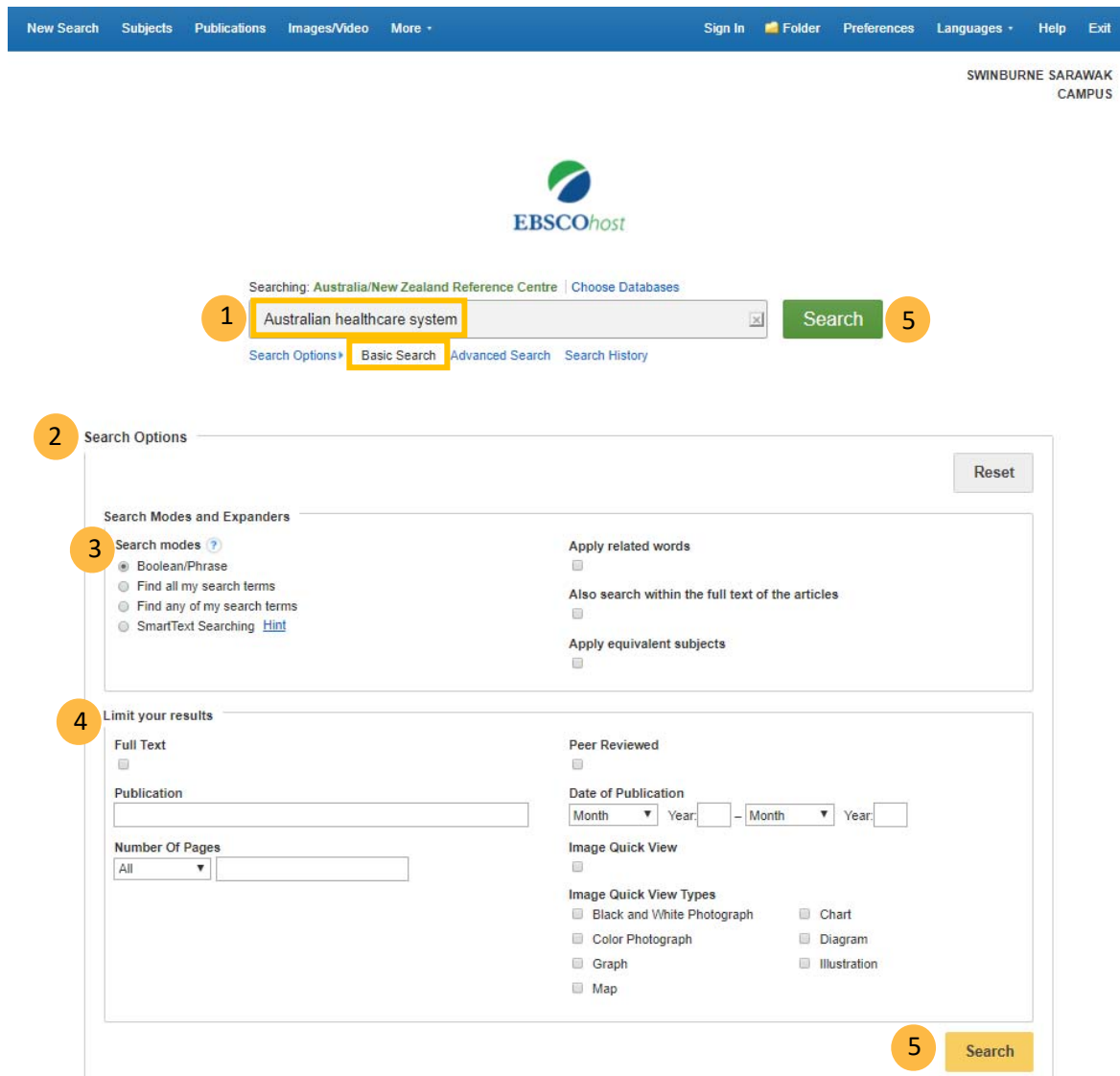
[Title List](#) [More Information](#)

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6. When you are logged in, you will see this message on the right hand side of the screen.



Basic/Quick Search



When you first log into EBSCOhost

- 1 You will see the Basic Search box at the top of the screen. Enter your search term(s) in the search box and click the **Search** button. This is useful for simple searches or finding a known article.
- 2 Click the **Search Options** link, if you would like to use any of the optional Limiters or Expanders. To close the **Search Options**, click the link again.
- 3 Select a specific search mode, such as "Find all of my search terms," or "SmartText Searching."

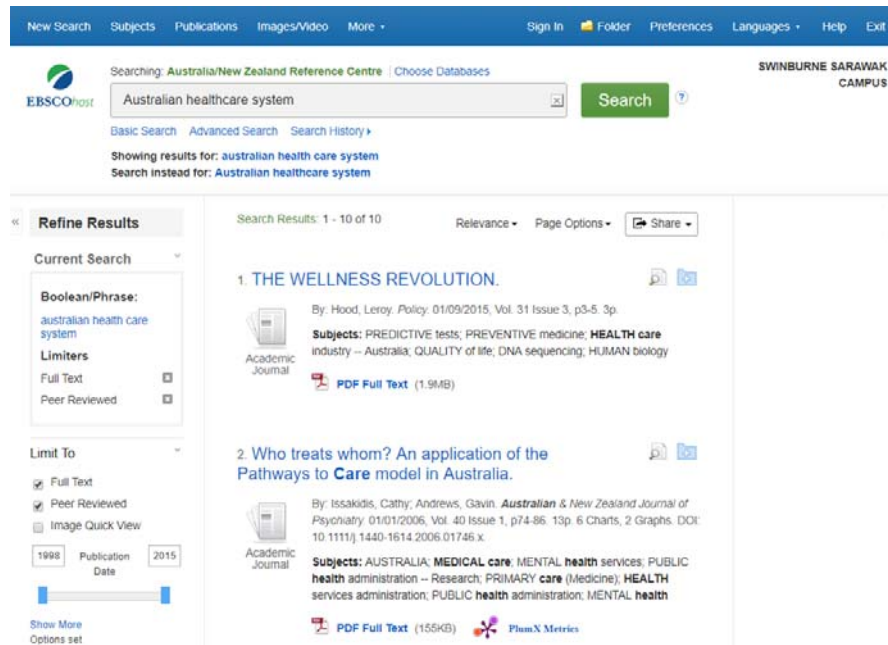
Search Tips:

- Use AND search operator between two keywords or phrases to search for articles containing both terms.
(e.g.: Australian healthcare system AND policy)

- Use OR search operator between keywords to search for articles containing either term (e.g.: robot OR golem)
- Use Boolean operators to exclude other terms in our search (e.g.: bipolar disorder NOT Schizophrenia)
- Quotation marks can be used around any search phrase or exact combination of keywords. (e.g.: "United Kingdom of Great Britain" AND Ireland OR "Mental Health")
- You can find more information on the use of Boolean operators (**AND** , **OR** and **NOT** search operators) on connecting and define relationship between your search terms as well as to either narrow or broaden your results.

4 Apply **Limiters** such as Linked Full Text or Scholarly (Peer Reviewed) Journals.

5 Click the **Search** button to execute.



The search field is displayed above the Search Result List. Your search terms, limiters and expanders are retained. To revise your search, you can apply the limiters under **Limit To** on the left or click the **Show More** link to view all available limiters.

Advanced Search

EBSCO research interfaces allow users to conduct advanced searches using a Single Find field. The Single Find field offers ease of use to expert researchers who have developed more extensive search strategies.

- 1 Click the Advanced Search link below the **Search** box.
On the Advanced Search Screen, enter your search terms in the **Search** field.


The screenshot displays the EBSCOhost search interface. At the top, there is a navigation bar with links for 'New Search', 'Subjects', 'Publications', 'Images/Video', and 'More'. On the right side of the navigation bar are links for 'Sign In', 'Folder', 'Preferences', 'Languages', 'Help', and 'Exit'. Below the navigation bar, the search field contains the text 'Australian health care system AND policy'. To the right of the search field is a green 'Search' button with a yellow circle containing the number '4'. Below the search field are three tabs: 'Basic Search', 'Advanced Search' (highlighted with a yellow box and a yellow circle containing the number '1'), and 'Search History'. The main content area is titled 'Search Options' and contains several sections: 'Search Modes and Expanders' with radio buttons for 'Boolean/Phrase', 'Find all my search terms', 'Find any of my search terms', and 'SmartText Searching'; 'Apply related words', 'Also search within the full text of the articles', and 'Apply equivalent subjects'; 'Limit your results' with checkboxes for 'Full Text', 'Peer Reviewed', and 'Publication type' (with a dropdown menu showing 'All', 'Periodical', 'Newspaper', 'Biography'); 'Number Of Pages' with a dropdown menu showing 'All'; 'Image Quick View Types' with checkboxes for 'Black and White Photograph', 'Color Photograph', 'Graph', 'Map', 'Chart', 'Diagram', and 'Illustration'; 'Date of Publication' with dropdown menus for 'Month' and 'Year'; 'Cover Story', 'Image Quick View', and 'PDF Full Text' with checkboxes. A yellow circle containing the number '2' is placed next to the 'Search Options' title. A yellow circle containing the number '3' is placed next to the 'Limit your results' title. A yellow circle containing the number '4' is placed next to the 'Search' button at the bottom right of the 'Limit your results' section.

- 2 Select from the available **Search Options: Search modes** – Use specific [search modes](#), such as “Find all my search terms,” or “SmartText Searching,” or use search options that expand your search such as “Apply related words.”
- 3 **Limit your results** – such as Full Text, Peer Reviewed, Publication type and etc.
- 4 Click the **Search** button.
- 5 The Search Result list displays. The search field is displayed above the Result List. Your search terms, limiters and expanders are retained.
- 6 To revise your search, you can apply the limiters under **Limit To**.
- 7 Click the **Show More** link to view all available limiters and expanders

Your Search Results


A list of references which contain your search terms will be displayed, in relevance order. You can further refine your list of results by year, publication titles, topic or content type located on the left hand side.

FullText or just the Abstract?

 **PDF Full Text (768KB)** This button can be seen under each article record, which means you can download the fulltext with the size of the file is in bracket.

If you are unable to access to the full text, please use our interlibrary loan service:

<https://www.swinburne.edu.my/library/about-library/inter-library-loans.php>

 This button enables you to download references into bibliographic management tools i.e. EndNote or others, save the references, abstracts and links to the EBSCOhost record as a text file.

Further Help

If you need further help, please contact any of the library staff :

- At Library Service Desk
- Email : IR@swinburne.edu.my
- Phone : +6 082 260936

Reference

EbscoHost 2018, *Searching*, EbscoHost, viewed 17 July 2018,
< http://support.ebsco.com/help/index.php?help_topic_id=50>