

Academic Misconduct breach types and definitions

CONTRACT CHEATING/THIRD PARTY OUTSOURCING:

A student submits work as their own for assessment that has been fully or partially completed by a third party, either paid or unpaid. This may include, but is not limited to:

- work that is produced by artificial intelligence content producing tools (or other technologies) without permission or Swinburne approved acknowledgement
- work that is produced by a friend or family member
- work that is produced by a current or previous student of this or another university
- work that is produced by a current or previous staff member of this or another university
- work that is produced by a commercial third party (such as a tutor or editor)

PLAGIARISM:

A student uses another person's work or ideas as though it is their own work, without appropriate attribution:

- when writing a computer program and presenting it as their own, incorporates the coding of a computer program written by another person
- uses or paraphrases work from any source other than the person's own work, including unauthorised file sharing sites, a book, journal, newspaper article, set of lecture notes, lab results, current or past student's work or any other person's work
- uses a musical composition, audio, visual, graphic or photographic work created by another person
- uses realia created by another person, including an object, artefact, costume or model.

It is noted that that self-plagiarism is outlined in a separate breach type: **Reuse of previous work**.

COLLUSION:

A student works closely with another student or group of students to submit for assessment, some or all of the other student or students' work as their own work. This may include, but is not limited to:

- assessment items that are required to be completed individually
- assessment items from past or current semesters
- sharing completed or partially completed assessment item answers.

UNAUTHORISED FILE SHARING:

A student shares without permission of the Unit Convenor, Swinburne resources or other material related to assessment to an entity or document repository site, which may include, but is not limited to:

- copyrighted material
- completed assessment/s or
- intellectual property belonging to another student
- class handouts
- lecture recordings
- lecture slides
- assessment questions and briefs.

FALSIFICATION, FABRICATION, MANIPULATION OR MISREPRESENTATION OF INFORMATION:

A student creates, intentionally modifies or invents information that is intended to be submitted as part of an assessment item, which may include, but is not limited to:

- references
- quotes (in-text citations)
- questionnaire/survey data/client interviews
- design drawings
- experimental data
- reflections
- lab results.

NON-COMPLIANCE WITH INSTRUCTIONS IN AN INVIGILATED OR NON-INVIGILATED ASSESSMENT, TEST, EXAM, ORAL PRESENTATION, PERFORMANCE OR FINAL ASSESSMENT:

A student engages in behaviour which may include, but is not limited to:

- being in possession of unauthorised material/s and or device/s relating to the invigilated or non-invigilated examination, test or assessment item
- copying or attempting to copy the work of another student in an invigilated or non-invigilated examination, test or assessment item
- accessing, obtaining and/or providing to others unauthorised materials relating to an invigilated or non-invigilated examination, test or assessment item
- letting someone or something else impersonate them or the student impersonates someone else in an invigilated or non-invigilated examination, test or assessment item
- sharing university login details with another person for the purposes of submitting an invigilated or non-invigilated examination, test or assessment item.

REUSE OF PREVIOUS WORK:

A student must not submit any work previously submitted for assessment in:

- any unit
- previous attempt at a unit
- course
- studies at another institution.

The University may allow previous work that demonstrates competence or prior learning to be submitted for Vocational Education (VE) courses, however, approval from the Course Convenor must be sought prior to submission.