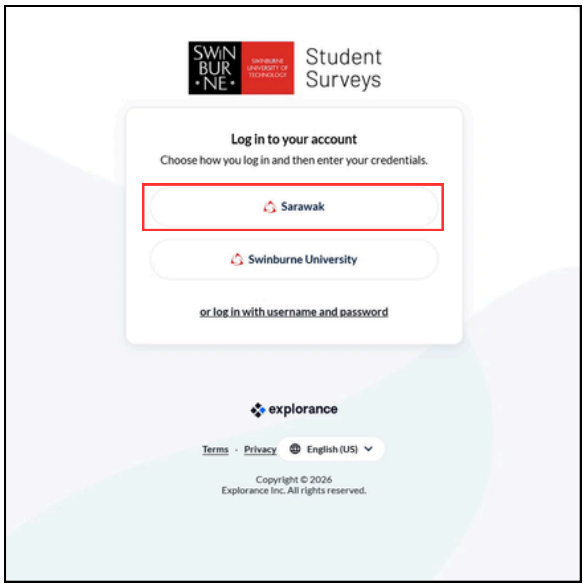
SWINBURNE UNIVERSITY OF TECHNOLOGY

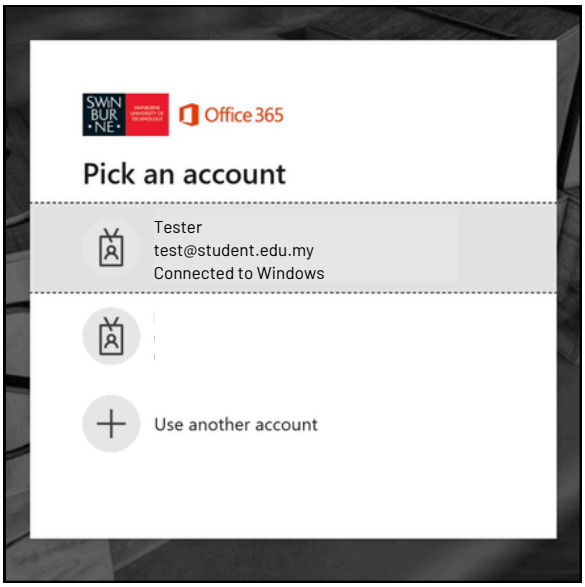
STUDENT GUIDE

FOR BLUE EXPLORANCE

Log in to Blue Account

1. Go to Student Survey or use the link in your invitation email. Select Sarawak, then sign in with your Swinburne account, and not to forget you can also sign in by scanning the QR code

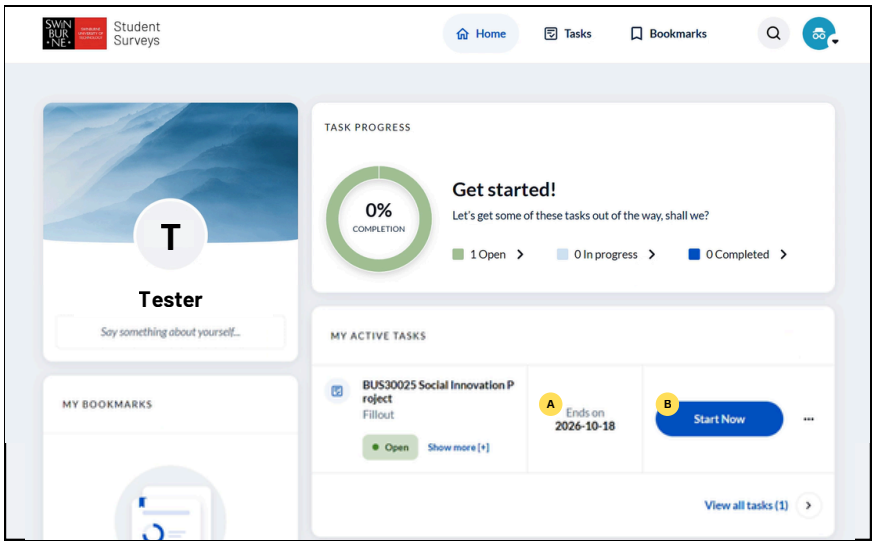




Answering Your Survey

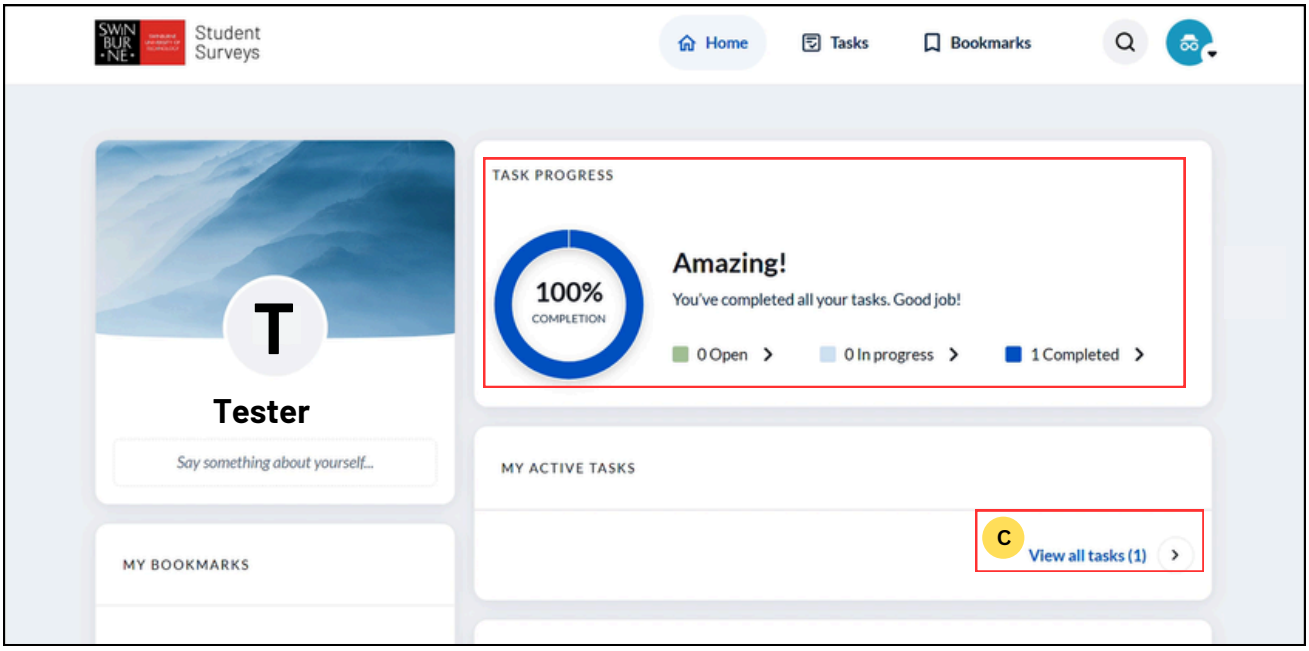
2. Once you enter your Blue Homepage, you will see a list of open tasks. Each one of these is a survey for you to fill out and submit. Surveys will be listed with the soonest-to-expire survey at the top.
   Your homepage lists all open surveys, with the one expiring soonest at the top. The expiry date is shown next to the button (A). We recommend completing the earliest-expiring survey first.

   You can click Start Now (B) to start answering your survey.

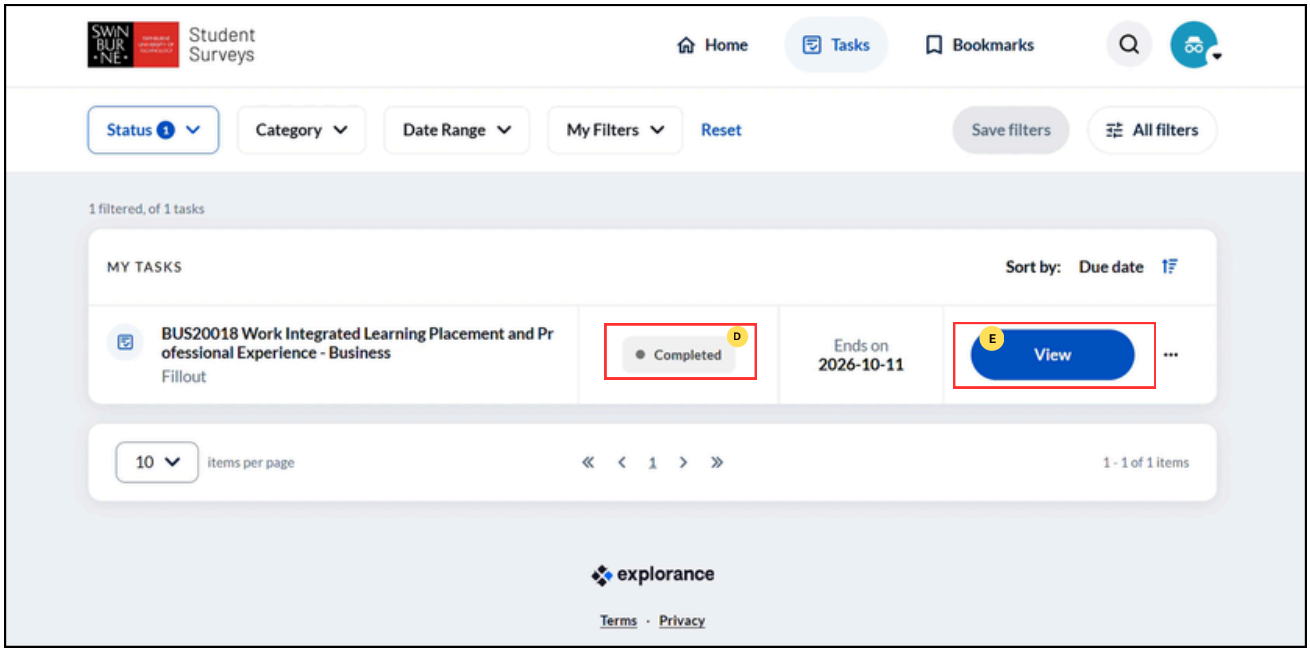


Changing Your Feedback

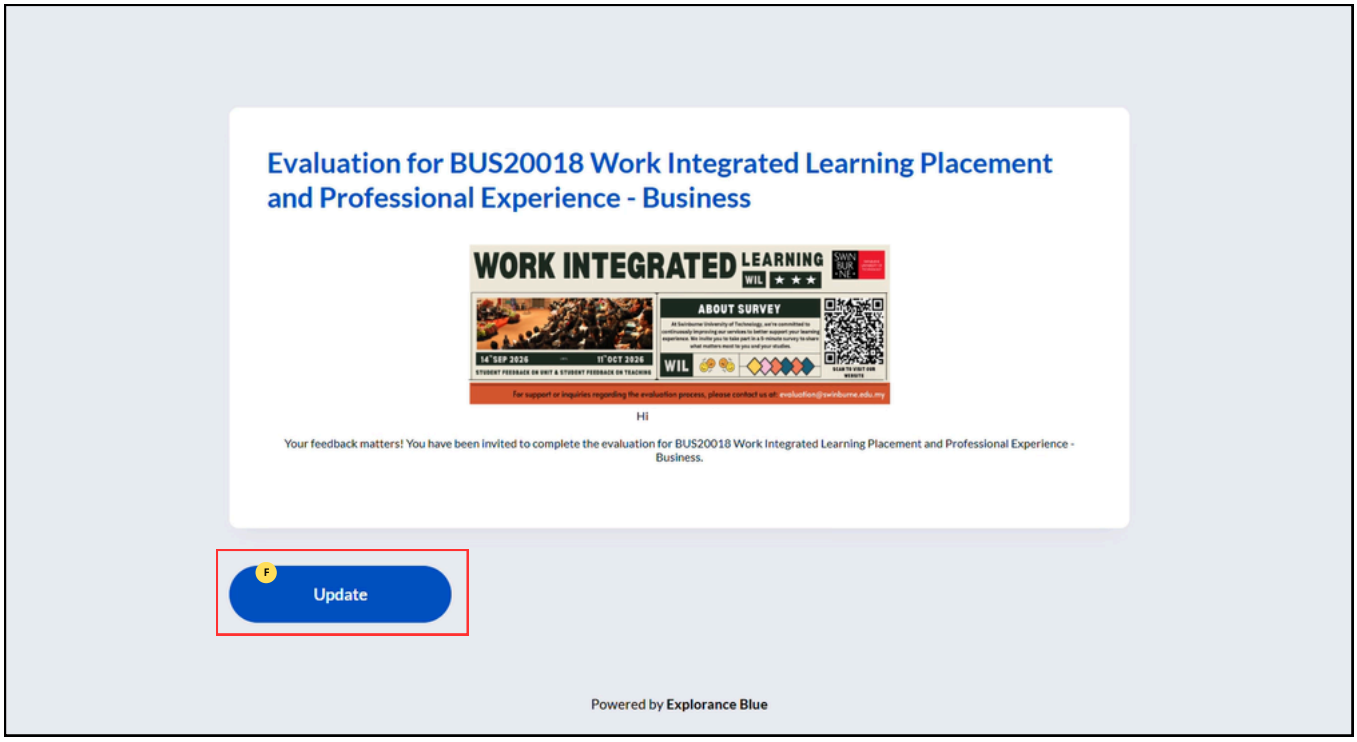
3.a When all surveys are done, your homepage will show 100% completion with no active tasks. You can also open View All Tasks (C) and look for the completed symbol (D) next to each survey.



3.b And if you have completed the survey, but you want to change your answer, you can just click the view button (E)



3. c From there, select Update (F) to change your answers. Updates are only possible until the survey closes; after that, no further changes can be made.



If your concern remains unresolved or you encounter any further issues, please contact us at evaluation@swinburne.edu.my or you can go to our website.